

POLICY 8: MEMBERSHIP

Revision Date: October 18, 2011

Membership with the District shall run from January 1st until December 31st of each year.

8.1 New Membership

Any organization wishing to form a new Club must complete and submit to the District a Membership Application Form and provide the following;

- club name which must reflect the name of community in which the club wants to establish itself
- list of current officers
- copy of its constitution, including bylaws and playing rules
- list of proposed teams by age division
- a one thousand dollar (\$1000) bond to be held for a period of two (2) years should the application be approved

The District shall review the submission.

Within three (3) business days of receiving an application, the District shall notify member clubs.

Within five (5) business days of receiving notification from the District, member clubs shall advise the District of their comments, concerns or official objections.

The District shall review all responses, review any comments, concerns or objections, and convene a meeting of relevant parties or initiate an e-mail discussion as required.

Refer to The OSA Policy 4 – Clubs, for further clarification.

8.2 Renewal

Clubs wishing to renew their membership shall pay an amount equal to ten percent (10%) of their outdoor registration fees for the previous year. This is payable on or before January 15th along with any other outstanding debts.

Leagues wishing to renew their membership shall pay a fee of one thousand dollars (\$1000.00). This fee shall be paid on or before January 15th, along with any other outstanding debts.

Clubs and leagues must also complete and submit to DRSA a Membership Renewal Form along with their current Constitution, Policies and Procedures, List of Directors, Financial Statements as defined by The OSA (Section 4.0 - Clubs) and a Discipline Summary on or before December 31st each year.

Clubs and leagues incorporated as “Not-for-Profit” must supply a copy of their yearly Renewal of Incorporation.

Failure to comply with membership renewal requirements shall result in the status of “Not in Good Standing” as set out in The OSA Policies below;

- An organization may only be designated “Not in Good Standing” by its governing organization. The organization designated as such remains a member of its governing

organization and is not restricted in its soccer activities, except as stated elsewhere in this policy

- An organization may be designated “Not in Good Standing” when the organization has failed to follow administrative or financial directives of its governing organization
- A member designated “Not in Good Standing” loses all rights to attend, vote, speak and make motions at all general meetings of its governing organization, until the status has been removed. In these circumstances, a representative or representatives of the organization may be invited, by the President of the governing organization, to a general meeting as a guest (or observer)
- An organization designated “Not in Good Standing” shall have that status removed by its governing organization upon proof that the actions or defaults of the organization which led to the designation of “Not in Good Standing” have been rectified
- This policy applies to District Associations, Leagues and Clubs and has application to the members of those organizations through the jurisdiction of the respective District Association, League or Club

Membership in the District shall be deemed to have been terminated if the member fails to renew membership in accordance with this policy by January 15th. Membership may only be reinstated, with approval of the Board, after all membership renewal criteria are met.

8.3 Change of Member Status

Existing senior clubs wishing to expand to include youth soccer must re-apply as a new club and comply with all current membership requirements.

8.4 Notification of Changes to Membership Documentation

All members must notify the District of any changes to membership documentation within seven (7) business days of the changes taking place.

8.5 Meetings

Attendance by the club President or an Officer is mandatory at the District AGM and all Presidents meetings. Failure to comply will result in a fine, as set out in the current Schedule of Fees.